



Q3 2019 Woodlands HOA Quarterly Meeting Minutes

Wednesday, September 18, 2019 | 7:00pm

Tammi Leppla residence | Zimmerman MN

Call to order – Tammi Leppla, President, at 7:03pm

Reading and Approval of the Q2 2019 Meeting Minutes – Missy James, Secretary. Motion to approve, Tammi. Second given by Marvin.

Current Financial Report and Approval – Missy James, Treasurer. The April through July 2019 financial report was sent via email for advance approval. Motion to approve, Tammi. Second given by Marvin.

1. New Business

a. Committee Updates

- i. L&M Committee – the committee will be meeting within 2 weeks to discuss; summer tree clearing, cleared side brush, the many compliments the committee has received (and 1 complaint to Dick Fryer), County Rd 4 clearing that was done by Livonia Township, and the sign painting project (Denise Anderson is starting the background color and all the green is done).
- ii. Social Committee – A new meeting is scheduled for Sunday the 22nd. Items to be discussed; Review the wine walk, skipping a fall event due to schedules and timing (which saves money for a winter event), discuss the winter event in full including sleigh rides, snow bear idea, crafts, cocoa, etc. The committee is committed and excited!
- iii. Safety Committee and Night to Unite – Has been quiet - Tammi hasn't met with Michael or Siri as of this meeting date but currently a "Night to Unite" survey was sent out and Tammi will send results to Cindy Jacobson. The Night to Unite Committee came up with the questions, and Tammi signed up for a free Survey Monkey account and created the survey for them.
- iv. ACC Committee – The ACC committee is extremely active and doing an excellent job with their thoroughness and responsiveness. There are many projects currently happening in the neighborhood. There is one new building project in the 5th addition (Spencer and Marissa Bauer) and many garages and accessory buildings going up as well. Del Overholser plans on making a spreadsheet of all of his projects so it's easier to track and manage.
- v. Communications Committee – The website is currently being created. Marvin has been working on it and needs new images of the fountains and front entrances to



enhance the look and feel of the site. Several mail chimp emails went over the summer to keep the residents updated and involved. New mail chimp needs to go out regarding the trail repair that is supposed to happen 9/19/19. A quick Facebook post was made in the meantime. **ACTION ITEM:** Mail chimp email about trail repair – MARVIN.

- b. Trail Repair Update – This was discussed above. The neighborhood will be notified via mail chimp and Facebook.
- c. Electrical Update – Kevin Weiser has taken care of our current electrical needs. He replaced the floodlights at the front entrance and also had Electricity brought to the shed which will help the L&M Committee.
- d. HOA Business Initiatives
 - i. Jeremy's Lawn care contract – Jeremy's did a very nice job this year although it still seems there is a cul-de-sac being missed periodically. **ACTION ITEM:** Contact Jeremy's to discuss the current contract - MARVIN
 - ii. IDI Contract – Our contract with I.D.I needs to be gone over to confirm he's staying with us for one more year. **ACTION ITEM:** Send out the current I.D.I Contract – MISSY **ACTION ITEM:** Contact David and discuss – JOEL
 - iii. All contract renewals – It was determined that Missy will send out a contract spreadsheet so the board knows where all association contracts stand. **ACTION ITEM:** Send copy of current contracts via email to board – MISSY **ACTION ITEM:** Update the Request for bid sheets – TAMMI **ACTION ITEM:** Send out new 2020 RFB to contract vendors - MISSY
 - iv. Street Lamp initiative – The street lamp initiative needs to be discussed in detail. We may need a separate "task force" to tackle this in 2020. Interested in Kevin Wieser and Joseph Elvendahl's thoughts on it. Connexus Energy is saying they don't have information on our account so we have to dig deep to see what we can find on our end. We as an association pay for install, maintenance and electricity yet they say we don't own the lights. **ACTION ITEM:** Check association computer and old documents for any Connexus paperwork – MISSY **ACTION ITEM:** Schedule a meeting with Kevin Wieser and Joseph Elvendahl to discuss options – TAMMI **ACTION ITEM:** Call Connexus for more Information and work from the 2014 information Ken Grasso had researched and documented at that time as well- TAMMI
 - v. Signature Pond and Cul-de-sacs – A letter went out asking for referrals if anyone would like to have their cul-de-sac refreshed. We need to see if Verde Plus is still interested in working on the 268th Circle NW removal of 3 evergreens plus new evergreen installation for the previously quoted price of \$420 – or get an updated cost. We have another culdesac on the list yet too – and possibly the Woodlands



Parkway/145th Street large retaining wall garden area. Other spring items to discuss: Should we make signature pond look more like the front entrance, a refresh of the signature pond and the median. The 5th addition entrance median needs a refresh or a complete overhaul within the next couple years or so as well – but the Board felt the Signature Pond should be the next “larger” median project to tackle as it’s in really rough shape.

- vi. Adopt a Light pole/Adopt a Garden - A map would need to be made showing where all the light poles and gardens are, focusing on the ones along the trails and on common property. Tammi would like to bring this idea to the 2020 Board for next year and the L&M committee - especially for color scheme and planting ideas. All mulch and flowers must be conducive to the WOL colors already in place. Ken Leppla did make a map of all of these areas after the last Spring Clean-Up Day that we could utilize.
- vii. “Saturday Difference Maker” idea – Ask for volunteers once a month, to make a larger difference in a shorter amount of time.

e. Misc.

- i. Call for Nominations discussion – the board will be 100% empty come April including the treasurer/secretary position. **ACTION ITEM:** Mail chimp to community asking for volunteers - MARVIN
- ii. Food Drive request – Halloween – Carmichael’s and the Aucapina’s are asking to do a food drive in the neighborhood over Halloween with the food going to CAER. **ACTION ITEM:** Send out Mail chimp to neighborhood once they get the flyer to us - MARVIN
- iii. Winter memorial garden request – decorations – The Aucapina’s would like to decorate the McKenzie Aucapina memorial garden for Christmas. It was determined the decorations should be board approved and stay simplistic in nature since this is on common property.
ACTION ITEM: Contact the Aucapina’s with decision - TAMMI
- iv. ACE updates – The association is currently being billed for extra recycling charges and we have to pass those charges along to the individual homeowner. The association is not charged for couches/mattresses etc., ACE will not pick the items up unless the homeowner has made payment arrangements ahead of time. **ACTION ITEM:** A mail chimp should go out regarding all the new recycling rules that came from ACE – MARVIN **ACTION ITEM:** Start billing the individual homeowners for the recycling errors monthly - MISSY
- v. Mailbox update – Currently Brian Humphrey has completed our initial mailbox repair list. Brian has offered to start a list on which mail boxes need to be worked on for 2020. He thinks there’s about 20 of them that will need attention. It was



discussed if we should be applying Creosote to the bases to keep the wood from rotting. No decision was made regarding this until more research can be put into the product.

- vi. Sign initiative update
 1. Current painting project – the Green is done thanks to the Anderson Boys who live in the neighborhood. Denise Anderson will be freshening up the backgrounds on these same signs. A big thanks goes out to these folks and also Ken Grasso and the L&M committee for managing this process.
 2. Additional Trail Signage – Tammi is working with Darrin Ziebarth regarding the “McKenzie’s Garden” sign along with having him quote additional signage including the new Mailbox signs for new construction we will need in the spring.
- vii. Homeowners’ spreadsheet discussion – Release of Info and Tracking. Periodically homeowners ask for the contact list for the residents so we discussed this issue. Marvin noted that the new website will have the capability to opt in or out of having that information accessible. For now we will update the contact list and send it out only when asked for it.
- viii. Pavilion seating options – let’s start thinking about as a possible project for 2020

2. Old Business

- a. Collection type letters - Missy is still in need of some help collecting old dues debt from some homeowners. **ACTION ITEM:** Create a series of collection letters - MARVIN
- b. Community Space Topic – Occasionally residents ask about playgrounds or basketball hoops or a community pool being built in our Woodlands development. We are tabling it for now; however, the idea of turning the land around the pavilion into something constructive for the children in the neighborhood was discussed high level as a good place to consider with land we already own.

3. Open Forum – Nothing at this time

4. Adjournment - Tammi Leppla, President, at 10:00pm